




**CITY OF JONESVILLE
COUNCIL AGENDA
DECEMBER 18, 2019 - 6:30 P.M.
CITY HALL**

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS**
Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.
- 4. PRESENTATIONS AND RECOGNITIONS**
 - A. None
- 5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**
 - A. None
- 6. REPORTS AND RECOMMENDATIONS**
 - A. Appointment to Local Development Finance Authority [Action Item]
 - B. Resolution 2019-22 – MDOT Permit Applications [ROLL CALL][Action Item]
 - C. Water System Improvement Project – Contract No. 1 Pay Request [Action Item]
 - D. Cemetery Committee Bylaw Amendment [Action Item]
 - E. 2020 Meeting Calendar [Action Item]
- 7. COUNCIL MINUTES**
 - A. Consider minutes of the November 20, 2019 Regular Meeting [Action Item]
- 8. ACCOUNTS PAYABLE**
 - A. Accounts Payable for December 2019 totalling \$85,722.48 [Action Item]
- 9. DEPARTMENT REPORTS**
 - A. Fire Department – Chief Adair
 - B. Water/Wastewater Treatment Plant – Superintendent Mahoney
 - C. Department of Public Works – Superintendent Kyser
 - D. Police Department – Chief Lance
 - E. Cash Report – Finance Director Spahr
 - F. Cemetery Report – Manager Gray
- 10. ADJOURNMENT**



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: December 13, 2019
Re: Manager Report and Recommendations – December 18, 2019 Council Meeting

6. A. Appointment to Local Development Finance Authority [Action Item]

Staff has received an application from Scott Jones, new General Manager for Martinrea Jonesville, to fill a vacancy on the Local Development Finance Authority, resulting from Alyssa Binkowski's resignation. The LDFA will consider the application and will make a recommendation at their meeting on the morning of December 18th. The balance of the term runs through November of 2020. A motion is necessary to complete the appointment. *Please refer to the attached application.*

6. B. Resolution 2019-22 – MDOT Permit Applications [ROLL CALL][Action Item]

The Michigan Department of Transportation (MDOT) requires that the City identify by resolution those positions authorized to make application for work or activities that might take place in MDOT rights-of-way in the City. MDOT has requested an updated resolution from the City for this purpose. I recommend a motion to approve the attached resolution identifying the City Manager, Police Chief and/or DPW Superintendent as authorized applicants for the City. A roll call vote is required to approve the resolution. *Please refer to the attached MDOT correspondence and resolution.*

6. C. Water System Improvement Project – Contract No. 1 Pay Request [Action Item]

Attached is the fourth pay request for the Iron Removal Plant improvements from Parrish Excavating, Inc. Payment is for costs associated with work completed and equipment purchased to date and is in accordance with the bid for the project. Work this period includes underground pipe, building mechanical, gas meter, electrical and communications infrastructure. The request includes a 10% retainage, which will be paid upon satisfactory completion of the project. The project designer, Fleis and Vandenbrink, has reviewed and recommends payment in the amount of \$250,088.32. I recommend a motion to approve the pay request, as stated. *Please refer to the application for payment and progress estimate.*

6. D. Cemetery Committee Bylaw Amendment [Action Item]

The Cemetery Committee approved a minor amendment to their committee bylaws at their December 11th meeting. The bylaws currently state that an election of officers takes place at the January meeting. However, the Committee previously amended its meeting schedule to every other month meetings and will not meet until February. Section III.A. of the bylaws would be amended to read as follows:

The Cemetery Committee shall elect a Chair and Vice-Chair at their first regular meeting of the calendar year. Other officers shall be elected as necessary. Officers are eligible for re-election.

The bylaws require final approval of the amendment by Council. A motion is necessary to approve the amendment. *Please refer to the attached Cemetery Committee bylaws.*

6. E. 2020 Meeting Calendar

[Action Item]

Consistent with the current meeting schedule, the draft calendar proposes that meetings be held on the third Wednesday of each month at 6:30 p.m. at City Hall. Meeting dates and times may be adjusted, as deemed appropriate by the Council. It will be necessary to take up a motion to approve the 2020 meeting calendar. *Please refer to the attached draft calendar.*

Correspondence:

- Department of Health and Human Services re: 2018 State Water Fluoridation Quality Award
- Marine Corps Reserve re: Toys for Tots
- Comcast re: Price Changes

**JONESVILLE CITY BOARDS & COMMITTEE
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

1. Name Scott Jones 2. Occupation General Manager

3. Employer Martinea 4. Email address sjones@martinea.com

5. Home Address 63348 W Fish Lake Rd Sturgis 49091
Street City Zip

6. Home Telephone 269-503-9172 7. Business Phone 517-877-0654

8. Length of residency in Jonesville 3 months

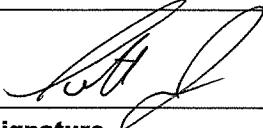
9. List other community organizations/commissions that you are a member.

10. Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

I would like to represent Martinea and be a good
neighbor

12-5-19
Date of Application


Signature

PLEASE RETURN THIS APPLICATION TO: City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
Phone: 517-849-2104
Fax: 517-849-9037

PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the City of Jonesville
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

- 5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
- 6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
- 7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name:

City Manager, Police Chief, and/or Department of Public Works Superintendent

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the City Council

 (Name of Board, etc)

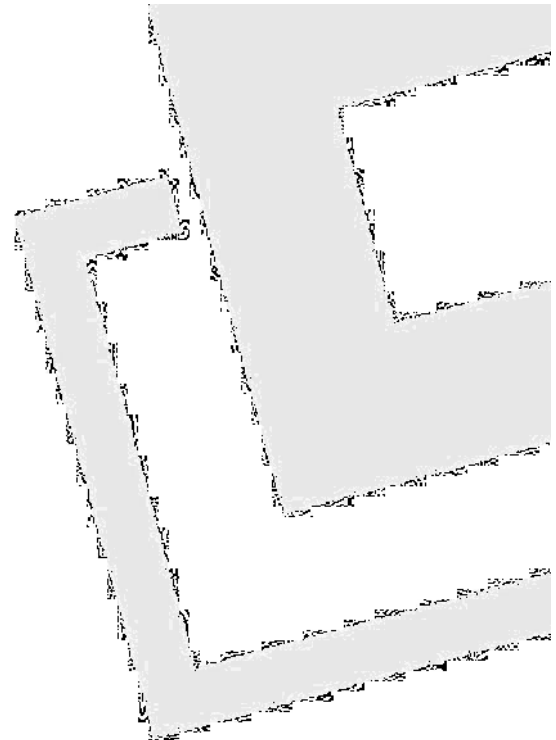
of the City of Jonesville _____ of Hillsdale

 (Name of GOVERNMENTAL AGENCY) (County)

at a regular _____ meeting held on the 18th day

of December _____ A.D. 2019 _____.

Signed _____ Title City Clerk _____



December 10, 2019

Mr. Rick Mahoney
Water and Wastewater Superintendent
City of Jonesville
265 E Chicago Street
Jonesville, MI 49250

RE: USDA Water System Improvements Project
Contract 1: Water Treatment Plant Improvements
Parrish Excavating, Inc. Pay Application No. 4

Dear Rick,

Enclosed please find Application for Payment No. 4 for the referenced project from Parrish Excavating, Inc., in the amount of \$250,088.32 for work completed through November 2019.

We have reviewed the Application for Payment and noted one minor revision to line item 9 on the pay application. We recommend the City approve payment to the contractor in the amount specified above.

If you have any questions regarding the Application for Payment, please contact us.

Sincerely,

FLEIS & VANDENBRINK ENGINEERING, INC.

A handwritten signature in blue ink, appearing to read "Mike Vander Ploeg", is located below the company name.

Mike Vander Ploeg, P.E.
Project Engineer

Enclosure

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No.

FOUR

Application Period: October 26, 2019 - November 25, 2019		Application Date: 11/25/2019
To (Owner): City of Jonesville	From (Contractor): Parrish Excavating, Inc.	Via (Engineer): Fleis & Vandenbrink
Project: USDA Water System Improvements Project	Contract: Mark Diamond	
Owner's Contract No.:	Contractor's Project No.: 19-074	Engineer's Project No.: 833560

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
CO #1		\$41,908.00
TOTALS		\$41,908.00
NET CHANGE BY CHANGE ORDERS		-\$41,908.00

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,920,128.00
2. Net change by Change Orders.....	\$	-\$41,908.00
3. Current Contract Price (Line 1 ± 2).....	\$	<u>\$1,878,220.00</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	\$560,162.27
5. RETAINAGE:		
a. X 10% Work Completed.....	\$	\$56,016.23
b. X Stored Material.....	\$	
c. Total Retainage (Line 5a + Line 5b).....	\$	\$56,016.23
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$504,146.04
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	<u>\$254,057.72</u>
8. AMOUNT DUE THIS APPLICATION.....	\$	<u>\$250,088.32</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	<u>\$1,628,131.58</u>

\$1,878,220.00

-\$254,057.72

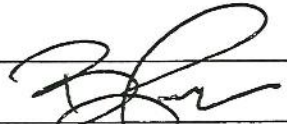
-\$250,088.32

\$1,374,073.96


MJV

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 11/25/19

Payment of: \$ 250,088.32
(Line 8 or other - attach explanation of the other amount)

is recommended by:  12/10/2019
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

	A	B	C	D	E	F	G	H	I	J	K	L	
1	Progress Estimate - Lump Sum Work										Contractor's Application		
2													
3	For (Contract): City of Jonesville - Water System Improvements Project, Contract 1						#19-074		Application Number: 4				
4													
5	Application Period: 10/26/19 - 11/25/19								Application Date: 11/25/2019				
6													
7													
8													
9													
10					Work Completed		E		F		G		
11	A		B		C		D		Materials Presently Stored (not in C or D)		Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
12	Specification Section No.	Description		Scheduled Value (\$)		From Previous Application (C+D)	This Period						
13	Div. 01	Mobilization		\$43,950.00		\$5,000.00	\$10,000.00				\$15,000.00	34.1%	
14	Div. 01	Bonds & Insurance		\$19,760.00		\$19,760.00					\$19,760.00	100.0%	
15	Div. 01	General Conditions		\$89,600.00		\$12,750.00	\$19,129.00				\$31,879.00	35.6%	
16	Div. 02	Bldg/M/E/Demolition		\$104,360.00		\$13,500.00					\$13,500.00	12.9%	
17	Div. 03	Site Concrete		\$15,937.00									
18	Div. 04	Masonry		\$19,100.00									
19	Div. 06	General Trades		\$19,326.00									
20	Div. 07	Roofing & Sheet Metal		\$38,187.00		\$38,187.00					\$38,187.00	100.0%	
21	Div. 08	Openings		\$49,750.00									
22	Div. 09	Finishes		\$49,086.00									
23	Div. 10	Specialties		\$2,800.00									
24	Div. 22 & 23	Building Plumbing & HVAC		\$27,800.00		\$8,000.00	\$8,255.00				\$16,255.00	58.5%	
25	Div. 26	Building Electrical		\$59,978.00			\$16,855.21				\$16,855.21	28.1%	
26	Div. 26	Electrical Equipment		\$89,978.00			\$2,317.64		\$13,085.00		\$15,402.64	17.1%	
27	Div.31	SESC		\$5,000.00									
28	Div. 31	Earthwork		\$76,220.00			\$36,220.00				\$36,220.00	47.5%	
29	Div. 32	Asphalt Paving		\$11,000.00									
30	Div. 32	Restoration		\$5,000.00									
31	Div. 33	Yard Piping		\$97,000.00					\$34,868.00		\$34,868.00	35.9%	
32	Div. 40	Process Piping & Valves		\$434,290.00		\$34,135.00	\$14,941.00		\$37,896.00		\$86,972.00	20.0%	
33	Div. 40	Instrumentation		\$74,044.00					\$74,044.00		\$74,044.00	100.0%	
34	Div. 43	Chemical Feed Equipment		\$37,718.00		\$1,500.00	\$301.00		\$21,928.00		\$23,729.00	62.9%	
35	Div. 46	Iron Removal Vessels		\$404,800.00		\$73,930.00					\$73,930.00	18.3%	
36	Div. 46	Well Modifications		\$58,836.00		\$33,918.00					\$33,918.00	57.6%	
37	Div. 46	Well Evaluation & Rehab		\$2,000.00									
38	Electrical Allow.	Electrical Service Allowance		\$30,000.00		\$20,654.00					\$20,654.00	68.8%	
39	Gas Allow.	Gas Service Allowance		\$5,000.00			\$1,121.06				\$1,121.06	22.4%	
40	OSI Allow.	Owner System Integrator Allowance		\$55,000.00									
41	Comm. Allow.	Communication Service Allowance		\$12,000.00		\$7,867.36					\$7,867.36	65.6%	
42	Alt #3	Deductible Alt. 3, High Service Pump No. 1		(\$17,392.00)									
43	CO #1	Change Order No 1		(\$41,908.00)									
44													
45													
46													
47													
48													
49													
50													
51													
52			Totals		\$1,878,220.00		\$269,201.36		\$109,139.91		\$181,821.00		\$560,162.27

**CITY OF JONESVILLE
CEMETERY COMMITTEE BYLAWS**

I. NAME AND PURPOSE

- A. The name of the committee shall be CITY OF JONESVILLE CEMETERY COMMITTEE, hereinafter referred to as the Cemetery Committee.
- B. The Cemetery Committee was established by the Jonesville City Council on September 17, 2014, pursuant to Section 7.13(a) of the Jonesville City Charter.
- C. The Cemetery Committee serves as an advisory committee, whose purpose is to make recommendations to the Jonesville City Council on matters related to the professional operation and management of Sunset View Cemetery.

II. MEMBERSHIP, APPOINTMENT, TERM, VACANCIES

- A. The Cemetery Committee shall consist of seven (7) members appointed by the Jonesville City Council. The members shall be individuals who, in the view of the City Council, are qualified to act in the best interests of the Sunset View Cemetery. The membership of the Cemetery Committee shall include the following:
 - 1. One (1) representative of the Jonesville City Council.
 - 2. At least one (1) representative of an area funeral home.
 - 3. At least one (1) representative of the Jonesville American Legion Boyce Carpenter Bunce Post #195.
- B. The members of the Cemetery Committee shall be qualified electors of the City of Jonesville, except that not more than two (2) members may be non-residents of the City, if necessary to assure representation by an area funeral home and/or the Jonesville American Legion.
- C. The initial term of the appointments to the Cemetery Committee shall be for two (2) years. After the initial term, four members shall be appointed to three (3) year terms and three members to two (2) year terms. Thereafter, all appointments shall be for a three (3) year term. Members shall hold office until a successor is appointed. The terms of office shall end on November 30.
- D. The City Council shall appoint members of the Cemetery Committee to fill unexpired terms and terms of those who may resign or who fail to qualify for any reason.
- E. Members of the Cemetery Committee shall serve without compensation.
- F. Members of the Cemetery Committee are subject to the established Conflict of Interest Policy.

III. OFFICERS

- A. The Cemetery Committee shall elect a Chair and Vice-Chair at their first meeting and annually at the January meeting beginning in 2016. Other officers shall be elected as necessary. Officers are eligible for re-election.
- B. The Chair shall preside at all meetings of the Cemetery Committee, shall bring matters of immediate attention to the Board, shall announce any special meetings to the membership and shall represent the Cemetery Committee before the City Council, as necessary.
- C. The Vice-Chair, in the absence of the Chair, shall assume the duties of the Chair. Should the Chair become vacant by death or resignation, or should the Chair become otherwise unable to discharge

the duties of the office, the Vice-Chair shall become the Chair for the unexpired term and shall assume all powers and responsibilities of the office.

- D. In the event the Vice-Chair assumes the duties of the Chair, a new Vice-Chair shall be elected.
- E. The City Manager or his/her designee shall serve as the Recording Secretary of the Cemetery Committee. The Recording Secretary shall keep, or cause to be kept minutes of the meetings and other such records of meetings as may be needed to comply with Public Act 267 of 1976, as amended (being the Michigan Open Meetings Act, MCL 15.261 *et. seq.*).

IV. MEETINGS

- A. The Cemetery Committee shall adopt an annual meeting schedule and submit the same to City Council. Special meetings may be called by the Chair. Public notice of the time, date and place of all meetings shall be given in the manner required by Public Act 267 of 1976, as amended (being the Michigan Open Meetings Act, MCL 15.261 *et. seq.*).
- B. Meetings of the Cemetery Committee shall be open to the public and a record shall be maintained of all proceedings. All business which the Board may perform shall be conducted in compliance with Public Act 267 of 1976, as amended (being the Michigan Open Meetings Act, MCL 15.261 *et. seq.*).
- C. Four members shall constitute a quorum for the transaction of business.
- D. Parliamentary procedure in Cemetery Committee meetings shall be informal. However, if required to keep order, meetings shall be governed by the latest edition of *Roberts Rules of Order* for issues not specifically covered by these Bylaws. Where there is conflict between these Bylaws and *Robert's Rules*, these Bylaws shall govern.

V. COMMITTEES

- A. The Cemetery Committee may establish and appoint ad hoc committees for special purposes or issues, as determined necessary. Less than a quorum may serve on an ad hoc committee at any given time.
- B. Any ad hoc committee established by the Cemetery Committee shall be advisory and shall submit its recommendations to the Cemetery Committee for consideration.

VI. BYLAW AMENDMENTS

- A. These bylaws may be approved and amended by a vote of the Cemetery Committee at any regular or special meeting called for that purpose upon prior notice of the proposed action. All amendments shall be approved by the Jonesville City Council.

Bylaws Approved:

By Cemetery Committee Date: December 10, 2014

By City Council Date: December 17, 2014



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax

www.jonesville.org
manager@jonesville.org

**CITY COUNCIL
ANNUAL MEETING CALENDAR
JANUARY - DECEMBER
2020
THIRD WEDNESDAY OF THE MONTH**

WEDNESDAY	JANUARY 15, 2020	6:30 P.M.
WEDNESDAY	FEBRUARY 19, 2020	6:30 P.M.
WEDNESDAY	MARCH 18, 2020	6:30 P.M.
WEDNESDAY	APRIL 15, 2020	6:30 P.M.
WEDNESDAY	MAY 20, 2020	6:30 P.M.
WEDNESDAY	JUNE 17, 2020	6:30 P.M.
WEDNESDAY	JULY 15, 2020	6:30 P.M.
WEDNESDAY	AUGUST 19, 2020	6:30 P.M.
WEDNESDAY	SEPTEMBER 16, 2020	6:30 P.M.
WEDNESDAY	OCTOBER 21, 2020	6:30 P.M.
WEDNESDAY	NOVEMBER 18, 2020	6:30 P.M.
WEDNESDAY	DECEMBER 16, 2020	6:30 P.M.

All meetings are held at the City Hall – 265 E. Chicago Street, Jonesville, MI

The City of Jonesville will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon 20 days' notice to the City of Jonesville. Individuals with disabilities requiring auxiliary aids or services should contact the City of Jonesville by writing, calling, or e-mailing the following:

City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
(517) 849-2104
www.jonesville.org

Cindy Means, Clerk
clerk@jonesville.org

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of November 20, 2019**

A meeting of the Jonesville City Council was held on Wednesday, November 20, 2019 at the Jonesville City Hall. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, George Humphries, Delesha Padula and Andy Penrose. Absent: Brenda Guyse.

Also present: Manager Gray, Attorney Lovinger, Fire Chief Adair, DPW Supt. Kyser, WWTP Supt. Mahoney, Police Chief Lance, Greg Bailey (Bailey Hodshire & Co), Jim Graves, Ben Graves and Abe Graves.

Councilman Drake led the Pledge of Allegiance and a moment of silence.

A motion was made by Delesha Padula and supported by Jerry Drake to approve the agenda as presented with the addition of the following: 6.A.0. Jonesville Lions Club Lights of Love Project. All in favor. Absent: Brenda Guyse. Motion carried.

Mayor Gerry Arno presented a Proclamation to Jonesville Lumber Company for more than a century of service to the citizens of Jonesville. For 100 years and five generations, the Graves family has contributed to the growth and development of this city, as well as the county, region, the State of Michigan, and communities in surrounding areas. Jim Graves, Ben Graves and Abe Graves were in attendance to accept the Proclamation. The Jonesville City Council expressed its congratulations for their accomplishments and offered best wishes for continued success and prosperity.

Don Germann of the Jonesville Lions Club spoke briefly regarding the inaugural “Lights of Love” trees that will be displayed in Carl Fast Park. The trees may be sponsored by an individual, business or club for a fee of \$100.00. The sponsorship includes a fresh cut tree with 150 LED lights, a ribbon on top and a sponsor certificate. This is a community event with the remaining proceeds being donated back to the youth groups that are helping with the labor.

A motion was made by Andy Penrose and supported by Delesha Padula to approve the Jonesville Lions Club “Lights of Love” Park Usage for Carl Fast Park from November 25, 2019 thru January 6, 2020. All in favor. Absent: Brenda Guyse. Motion carried.

Greg Bailey of Bailey, Hodshire & Co. presented the June 30, 2019 audit report for the City of Jonesville. Mr. Bailey stated that the City had a clean audit with no issues being found. Mr. Bailey commended the Council and City staff for again having a commendable audit.

A motion was made by Jerry Drake and supported by George Humphries Jr. to receive the June 30, 2019 Audit Report as presented. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Absent: Brenda Guyse. Motion carried.

George Humphries Jr. made a motion to file the Certification of Accountability and Transparency with the Department of Treasury. Jerry Drake supported the motion. All in favor. Absent: Brenda Guyse. Motion carried.

A motion was made by Andy Penrose and supported by George Humphries Jr. to approve the Water system Improvement Project Contract No. 1 Pay Request in the amount of \$162,086.72. All in favor. Absent: Brenda Guyse. Motion carried.

Delesha Padula made a motion to approve the pay request from Michigan Paving and Materials in the amount of \$131,336.02 for work on Salem Drive, Oak Street and the Cemetery drives. This amount represents a savings of \$6,000 under the bid price. George Humphries Jr. supported the motion. All in favor. Absent: Brenda Guyse. Motion carried.

A motion was made by Jerry Drake and supported by Tim Bowman to re-appoint the following board and commission members:

Board of Review			
Larry Mix	Re-Appoint		3 Year Term (2022)
Cemetery Committee			
Les Hutchinson	Re-Appoint		3 Year Term (2022)
Mike Kyser	Re-Appoint		3 Year Term (2022)
Downtown Development Authority (DDA)			
Chris Fast	Re-Appoint		4 Year Term (2023)
Don Germann	Re-Appoint		4 Year Term (2023)
Joe Ruden	Re-Appoint		4 Year Term (2023)
Local Development Finance Authority (LDFA)			
Chellie Broesamle	Re-Appoint		4 Year Term (2023)
Julie Games	Re-Appoint		4 Year Term (2023)
Planning Commission			
Jim Ackerson	Re-Appoint		3 Year Term (2022)
Jerry Drake	Re-Appoint		3 Year Term (2022)
Mike Venturini	Re-Appoint		3 Year Term (2022)
Zoning Board of Appeals (ZBA)			
Mike Venturini (PC Rep)	Re-Appoint		3 Year Term (2022)

All in favor. Absent: Brenda Guyse. Motion carried.

A motion was made by Jerry Drake and supported by Delesha Padula to appoint the following board member to the Cemetery Committee:

Cemetery Committee			
Brenda Rathbun	Appoint		3 Year Term (2022)

All in favor. Absent: Brenda Guyse. Motion carried.

A motion as made by George Humphries Jr. and supported by Delesha Padula to approve the three year service agreement with the Hillsdale County Equalization Department for assessing related services with an increase of \$.30 per parcel. All in favor. Absent: Brenda Guyse. Motion carried.

A motion was made by Andy Penrose and supported by Jerry Drake to approve Resolution 2019-21 – Recognition of Service for Corporal Frank Young of the Jonesville Police Department for his 34 years of service. The proclamation will be presented to Officer Young at the reception to be held Thursday, December 12th from 3:00 p.m. to 6:00 p.m. at the Jonesville Police Department. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, George Humphries Jr., Delesha Padula, Andy Penrose, and Gerry Arno. Nays: None. Absent: Brenda Guyse. Motion carried.

Prior to publication of the recently approved amendment to the Zoning Ordinance that allows covered porch encroachments and electronic message signs, it was determined that the Ordinance had been inadvertently mis-numbered No. 218. An Ordinance No. 218 had previously been approved by Council. The ordinance has been since updated and was published with the amended number. Attorney Lovinger recommended that staff provide notice of the correction of the typographical error on the record.

The Fiscal Year 2019-20 1st quarter budget comparison (July 1, 2019 thru September 30, 2019) was provided to council.

A motion was made by Jerry Drake and supported by George Humphries Jr. to approve the Council Minutes of October 16, 2019 with one noted correction. All in favor. Absent: Brenda Guyse. Motion carried.

A motion was made by Andy Penrose and supported by Delesha Padula to approve the Accounts Payable for November 2019 in the amount of \$297,942.68. All in favor. Absent: Brenda Guyse. Motion carried.

Updates were given by Department Heads, Council Members and Manager Gray.

The meeting was adjourned at 7:34 p.m.

Submitted by,

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
APOLLO FIRE EQUIPMENT CO.	JFD - FIRE BOOTS	250.83
	JFD - UNIFORM SUPPLIES	121.00
		371.83
BAKER, VICKI/B & B CLEANING,	NOVEMBER CLEANING SERVICES	470.00
BRINER OIL CO., INC.	MVP - BULK TANK	613.76
	MVP - OPERATING SUPPLIES	17.34
	MVP - BULK TANK	387.75
	JFD - GASOLINE	28.42
	JFD - GASOLINE	28.57
	MVP - GASOLINE	146.79
		1,222.63
BUTTERS EXCAVATING & LAWN CAFCEMETERY BURIALS/MAINTENANCE		3,941.67
COLOSSUS, INC/DBA INTERACT PUJPD - ANNUAL SOFTWARE MAINTENANCE		2,917.22
CONSUMERS ENERGY	DDA - METERED PARKING LOT LIGHTS	99.58
	JPD - ELECTRICITY	174.58
	DPW - ELECTRICITY	94.00
	CITY HALL - ELECTRICITY	161.82
	JFD - TRUCK BAY ELECTRICITY	155.68
	EMERGENCY SIREN ELECTRICITY	26.18
	JFD - TRAINING ROOM ELECTRICITY	57.16
	CITY HALL - SECOND FLOOR ELECTRICITY	25.39
	FAST PARK ELECTRICITY	54.64
	WATER TOWER ELECTRICITY	91.33
	RADIO TOWER ELECTRICITY	32.18
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	30.04
	598 IND PKWY SPRINKLER METER ELECTRICITY	25.80
	WRIGHT ST PARK ELECTRICITY	27.77
	500 IND PKWY SPRINKLER METER ELECTRICITY	28.19
	WWTP - ELECTRICITY	4,997.44
		6,081.78
CURRENT OFFICE SOLUTIONS	COPIER MAINTENANCE	66.85
	OFFICE SUPPLIES	20.08
	JPD - PRINTER CARTRIDGES	407.94
		494.87
DIVERSIFIED TREE DIGGING	PARKS - TREE RELOCATION	100.00
EDP OF HILLSDALE COUNTY	MEMBERSHIP RENEWAL	15,000.00
FASTENAL	MVP - REPAIRS	14.80
FERGUSON WATERWORKS	WATER IMPROVEMENT PROJECT - METERS	27,075.00
	WATER - METER SUPPLIES	279.25
		27,354.25
FLEIS & VANDENBRINK ENG, INC.	WATER IMPROVEMENT PROJECT	9,846.73
GLEI'S, INC.	PARKS/DDA - TREE/WREATH	499.99
GREENMARK EQUIPMENT	MVP - REPAIRS	27.52
	MVP - REPAIRS	7.22
		34.74
GRIFFITHS MECH CONTRACTING,	IWWTP - BOILER REPAIR	1,494.50
HILLSDALE COUNTY TREASURER	WINTER TAX BILLS/TAX ROLL MAINTENANCE	1,409.18
HILLSDALE MEDIA GROUP	NOTICE - AUDIT AVAILABILITY	52.75
HYDROCORP, INC	WATER - CROSS CONNECTION PROGRAM	520.00
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	191.30
LOVINGER & THOMPSON, P.C.	LEGAL FEES	148.00
MICHIGAN GAS UTILITIES	JPD - GAS/HEAT SERVICE	79.08
	IRON REMOVAL PLANT GAS SERVICE	198.85
	JFD - GAS/HEAT SERVICE	196.89
	WWTP - GAS/HEAT SERVICE	1,493.50
	DPW - GAS/HEAT SERVICE	104.27
	CITY HALL - GAS/HEAT SERVICE	86.59
	GAS LIGHT SERVICE	59.64
		2,218.82
MICHIGAN MUNICIPAL LEAGUE	AD - ADMINISTRATIVE ASSISTANT	94.56
MISS DIG SYSTEM, INC.	MEMBERSHIP RENEWAL	1,220.99
NORTH EAST FABRICATION CO,	INMVP - LEAF VAC REPAIRS	109.08

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	MVP - OPERATING SUPPLIES	41.38
	MVP - OPERATING SUPPLIES	78.64
		229.10
NYE UNIFORM COMPANY	JPD - UNIFORMS	117.00
PERFORMANCE AUTOMOTIVE	MVP - SUPPLIES/REPAIRS	413.39
POSTMASTER	POSTAGE - WINTER TAX BILLS	230.88
POWERS CLOTHING, INC.	WATER - SAFETY VESTS	54.00
SHARE CORPORATION	WATER - TOOLS/SUPPLIES	490.36
SLOVACEK, QUINTON B/DBA CLEAR	JPD/CITY HALL - WINDOW CLEANING	33.00
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	737.86
STATE OF MICHIGAN	WATER - WSSN FEE	1,339.40
STOCKHOUSE CORPORATION	JPD - POSTCARDS/YOUNG RETIREMENT	50.00
THOMPSON-ROBERTS AGENCY	JFD - INSURANCE RENEWAL	636.41
UNIFIRST CORPORATION	WWTP - UNIFORM RENTAL	36.79
	WWTP - UNIFORM RENTAL	36.79
	DPW - SHOP TOWELS	26.22
	WWTP - UNIFORM RENTAL	36.79
	CITY HALL/JPD - FLOOR MATS	29.50
	WWTP - UNIFORM RENTAL	36.79
	MVP - SHOP TOWELS	26.22
		229.10
USA BLUEBOOK	WATER/WWTP - SUPPLIES/REPAIRS	197.88
USALCO LLC	WWTP - SUPPLIES	4,638.80
VERIZON WIRELESS	DPW CELL PHONE	25.00
	JPD/DPW-CELL PHONES/JPD IN-CAR MODEMS	311.01
	JPD/DPW-CELL PHONES/JPD IN-CAR MODEMS	288.68
		624.69
	Total:	85,722.48

DATE	TYPE OF CALL	LOCATION	MEMBERS
3-Nov	Fire Alarm/False	417 Parkwood Dr(City)	9
5-Nov	Lift Assist	3231 N. Hillsdale Rd(Mutual Aid)REU	9
6-Nov	Medical Asst	319 Grant St (Mutual Aid)REU	11
6-Nov	Business Meeting	Department (Meeting)	14
7-Nov	Fire Alarm/ False	Jonesville High School(City)	6
6-Nov	Smoke Investigation	855 Olds St (City)	11
13-Nov	Vehicle Fire(disregard)	Chicago/Water St. (City)	4
13-Nov	1 Car PI Crash	Ball/Half Moon (Fayette)	7
13-Nov	Training	Department (Training)	12
14-Nov	Structure Fire	4385 Beck Rd(Fayette)	12
14-Nov	PI Accident	1640 E. Chicago (Fayette)	8
15-Nov	PI Accident	Milnes/ Ball (Fayette)	6
17-Nov	PI Accident	Ball/Half Moon (Fayette)	11
20-Nov	Clean Up	Department (Training)	6
22-Nov	Fire Alarm/False	260 Gaige St.(City)	10
25-Nov	2 Car PI Accident	260 Gaige St.(City)	8
27-Nov	Wires Down	6460 Half Moon Lake RD.(Fayette)	11

2019

MONTHLY REPORT

Month	City	Scipio	Fayette	Mutual aid	Training/Meetings
MONTH	CITY	Scipio	Fayette	Mutual aid	Training/Meeting
JANUARY	2	1	4	4	3
FEBRUARY	3	1	2	6	2
MARCH	2	2	2	3	3
Quarter total	7	4	8	13	8
APRIL`	2	1	4	0	3
MAY	2	2	9	0	6
JUNE	5	0	0	1	10
Quarter total	9	3	13	1	19
JULY	2	0	6	0	4
AUGUST	2	1	1	6	3
SEPTEMBER	6	2	1	5	3
Quarter total	10	3	8	11	10
OCTOBER	5	0	3	5	4
NOVEMBER	6	0	6	2	3
DECEMBER`					
Quarter total					
YEAR TOTAL					

MONTHLY OPERATING REPORT

November 2019

SUBMITTED: December 10, 2019

WATER FLOW

MAXIMUM	259,000
MINIMUM	141,000
AVERAGE	182,000
TOTAL	5.6414 MG

WASTEWATER FLOW

MAXIMUM	351,300
MINIMUM	265,400
AVERAGE	265,400
TOTAL	9.2927 MG

CALLOUTS: **None**

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of November 2019

All plant maintenance was completed.

The lab processed lagoon samples for Camden, Reading, Litchfield, Quincy, and Merry Lake, North Adams, and Lake Diane.

Plant Staff installed a new check valve in the trickling filter pump station. New bracing was also installed.

IRON REMOVAL PLANT PROGRESS

The backwash lagoon at the water plant was cleaned out and new weed barrier was installed. Large rocks were also installed around the banks. Also the temporary electrical service was installed and powered up. The old switch gear was removed.

DMCI and RS Technical coordinated the tower communication system and determined that the IRP, WWTP and the Water Tower were able and ready to communicate when needed.

Parrish Excavating began installing yard piping from the building to the number one well house. Allied Mechanical installed building plumbing and installed the temporary bypass that will be needed when the pressure filters are replaced.

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in November 2019—20 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—3.5 mg/l

Average Percent Removal from the Raw Wastewater—97.5 %

Total Suspended Solids

NPDES Permit Limit in November 2019—20 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.9 mg/l

Average Percent Removal from the Raw Wastewater—98.7%

Total Phosphorus

NPDES Permit Limit in November 2019—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.2 mg/l

Average Percent Removal from the Raw Wastewater—95.5%

Ammonia Nitrogen

NPDES Permit Limit in October 2019—7.0 mg/l Daily Maximum

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.089 mg/l

Average Percent Removal from the Raw Wastewater—99.5%

Jonesville Daily Maximum—0.170 mg/l

Rick Mahoney

Jonesville Dept of Public Works

November 2019

Monthly Report

	Maintenance	Salt	Chloride	Top Dirt	COLD MIX
STATE HIGHWAYS	3 HRS DT 3 HRS OT	8 Tons	.50 Bag	0 Yd.	0 Ton
MAJOR STREETS	3 HRS DT 2.50 HRS OT	17 Tons	.66 Bag	0 Yd.	0 Ton
LOCAL STREETS	0 HR DT 5.50 HRS OT	11 Tons	.63 Bag	7 Yds.	0 Ton
PARKING LOTS	0 HR DT 0 HR OT	.50 Ton	1/8 Bag	0 Yd.	0 Ton
POLICE STATION	0 HR OT	0 Ton	0 Bag	0 Yd.	
FIRE DEPARTMENT	0 HR OT	.50 Ton	1/8 Bag	0 Yd.	
DPW DEPT	0 HR OT				
LDFA	0 HR DT				
WATER	0 HR DT 6 HRS OT			1 Yd.	0 Ton
State Police	0 HR DT	.50 Ton	1/8 Bag		

There were three call outs.

The call outs were for plowing and salting.

The overtime on water was to replace a water service at 208 West Street.

We hauled snow from State, Major, Local Streets & Parking Lots.

We have been picking up leaves with the leaf vac.

The Christmas Decorations were put up for the DDA.

We started the maintenance on our equipment.

We have the contract for plowing and salting the State Police parking lot and sidewalks.

We have been shutting off a lot of water valves for the water meter replacement program.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR NOVEMBER 2019

Total reports written: 76
Criminal Sexual Conduct: 1
Theft from Motor Vehicle: 4
Assault and Battery: 6
Aggravated Assault: 1
Domestic Assault and Battery: 2
Larceny: 2
Driving Law Violations: 4
Non Violent Domestic: 2
Drug Overdose: 1
Retail Fraud: 5
Driving Law Violations (MISD): 4
Public Roadway Accidents: 10
Private Property Accidents: 4
Obstructing Justice: 3
Other Arrests: 6 (warrants, traffic-DWLS/Revoked, etc.)
Nuisance Animals: 0
Civil Matter/Family Disputes: 1
Medical Emergency: 8
Alarms: 2
Trespass: 1
Suspicious Situations: 4
General Assistance: 14
Traffic/Moving Violations: 55
Warrants Received from Prosecutor: 11
November Patrol Shift Coverage: 65%

DECEMBER FOCUS

Xmas in Jonesville
Police Officer Posting

Walmart SHOP WITH A COP
Yearly Summary



**SUNSET VIEW CEMETERY ACTIVITY REPORT
NOVEMBER 2019**

	Lot Sales*	Interments				Foundations Purchased	Burial Rights Transfers	Disinterments
		Adult	Child	Infant	Cremation			
January	0	1	0	0	1	0	0	0
February	2	0	0	0	0	0	0	0
March	1	2	0	0	0	0	0	0
April	6	1	0	0	3	0	0	0
May	8	0	2	0	3	6	0	0
June	2	1	0	0	1	0	0	0
July	2	0	0	0	8	1	0	0
August	2	2	0	0	1	1	0	0
September	0	1	0	0	1	3	0	0
October	0	3	0	0	2	9	0	0
November	0	2	0	0	2	0	0	0
2019 Totals	23	13	2	0	22	20	0	0

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

October/November Activities:

- Fall Maintenance

December/January Focus:

- Finish Fall Maintenance



STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

GRETCHEN WHITMER
GOVERNOR

ROBERT GORDON
DIRECTOR

November 7, 2019,

City of Jonesville
Rick Mahoney, WTP Superintendent
265 E. Chicago St.
Jonesville, MI 49250

The Michigan Department of Health and Human Services is pleased to present you with the **2018 State Water Fluoridation Quality Award**. This award and certificate are given jointly by the American Dental Association (ADA), Association of State and Territorial Dental Directors (ASTDD), and Centers for Disease Control and Prevention (CDC) to recognize states that uphold the quality of fluoridation as determined by the ability of fluoridating systems to monitor and maintain recommended fluoride levels.

States that consistently maintain the recommended level of fluoridated water in over 90% of the state's adjusted water systems and/or in over 90% of the population supplied by the state's adjusted water systems are identified through the CDC Water Fluoridation Reporting Systems (WFRS). WFRS is a national health surveillance tool that assists states in managing their water fluoridation program.

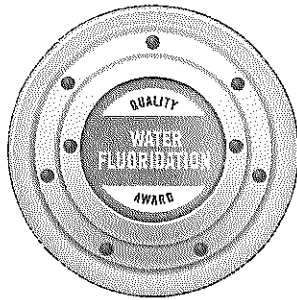
We hope you use this CDC award to highlight the excellent work being done by utilities and communities in our state. Receiving this award provides you with an opportunity to promote the excellent work being done by your facility and by our state drinking water program. Congratulations on this outstanding effort and thank you for providing safe, dependable drinking water for your community. If you have any questions about the award or the press release, please contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "Sandy".

Sandy

Sandy Sutton, RDH, BS
Community Water Fluoridation Coordinator
Michigan Department of Health and Human Services
Suttons2@michigan.gov



2018

Water Fluoridation Quality Award

JONESVILLE

Michigan

The Centers for Disease Control and Prevention commends this water system for its consistent and professional adjustment of the fluoride content to the recommended level for oral health for 12 consecutive months in 2018. High quality water fluoridation, as demonstrated by this water system, is a safe and effective method to prevent tooth decay and improve the oral health of all community residents.

Handwritten signature of Casey Hannan in black ink.

Casey Hannan, MPH
Director Acting, Division of Oral Health
National Center for Chronic Disease Prevention and Health Promotion
Centers for Disease Control and Prevention

Handwritten signature of Theresa "Tracy" J. Boehmer in black ink.

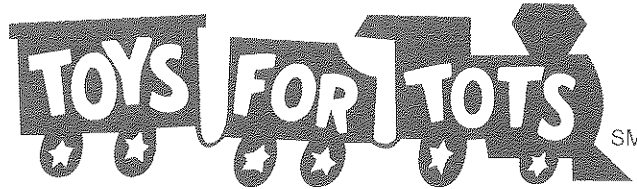
Theresa "Tracy" J. Boehmer, P.E.
National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease Prevention and Health Promotion
Centers for Disease Control and Prevention



U.S. Department of
Health and Human Services
Centers for Disease
Control and Prevention



MARINE CORPS RESERVE



RECEIVED
DEC 05 2019

BY: _____

December 2, 2019

Jonesville Village Office
265 East Chicago Street
Jonesville, MI 49250

Dear Toys for Tots Supporter,

I would like to take this opportunity to thank you for your support of the 2019 Hillsdale County Toys for Tots campaign. Your continued support of this campaign is greatly appreciated and allows us to help the less fortunate children in Hillsdale county to have a joyous Christmas holiday. Each year, with the support of area businesses, organizations, agencies, schools and individuals, we are able to assist over 200 families in our community by providing toys for their children.

It was great to partner with you on the 2019 campaign and I look forward to the opportunity to do so again in 2020. Thank you again and I wish you a merry Christmas and a happy, healthy, and blessed New Year!

Sincerely,

Pamela E. Bognar
Marine Corps Toys for Tots Coordinator
Hillsdale County
7231 S. Tripp Road
Osseo, MI 49266
(517) 398-3851
toysfortots.hillsdale@gmail.com
Facebook: *Toys for Tots Hillsdale County, Michigan*

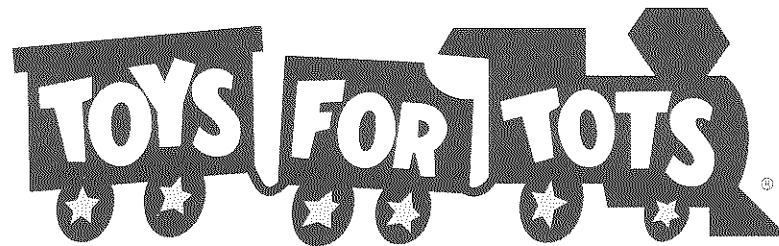


Certificate of Appreciation

Presented in gratitude to

JONESVILLE VILLAGE OFFICE

For Outstanding Support of the
United States Marine Corps Reserve
Toys for Tots Program



December 2, 2019

Date

Pamela E. Bognar

Coordinator – US Marine Corps Reserve Toys for Tots Program



November 15, 2019

RECEIVED
NOV 18 2019

City Manager
City of Jonesville
265 East Chicago Street
Jonesville, MI 49250-1002

BY: _____

RE: Important Information—Price Changes

Dear City Manager,

At Comcast, we're committed to delivering the entertainment and services that matter most to our customers in Jonesville, as well as exciting experiences they won't find anywhere else. As we continue to invest in our network, products, and services, the cost of doing business rises. Programming fees – the cost associated with carrying the programming our customers demand, especially broadcast television and sports programming – continue to rise each year and are one of our biggest expenses. While we absorb some of these costs, these fee increases affect service pricing. As a result, starting January 1, 2020, prices for certain services and fees will be increasing, including the Broadcast TV Fee and the Regional Sports Network Fee. Please see the enclosed Customer Notice for more information.

While some prices may increase, we continue to invest in technology to drive innovation. We work hard to bring our customers great value every day and exciting new developments, including:

- Xfinity Stream app included with Xfinity TV has the most free shows and movies
- Apps like Netflix, Pandora, Amazon, and YouTube integrated on our X1 platform and easily accessed using our Voice Remote
- 163,000+ shows and movies on Xfinity On Demand
- Enhanced control of in-home Wi-Fi with Xfinity xFi
- Advanced security with the Xfinity Wireless Gateway
- The fastest Internet speeds in the country
- 19 million Xfinity WiFi hotspots nationwide

We know you may have questions about these changes. If I can be of any further assistance, please contact me at 734-359-2077.

Sincerely,

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

Important Information Regarding Xfinity Services and Pricing

Effective January 1, 2020

RECEIVED
NOV 18 2019

BY: _____

Xfinity TV	Current	New
Broadcast TV Fee	\$9.50	\$14.75

Xfinity Internet	Current	New
Performance Starter	\$50.00	\$53.00
Performance	\$70.00	\$73.00
Blast!	\$80.00	\$83.00

Xfinity Equipment	Current	New
Internet/Voice Equipment Rental	\$13.00	\$14.00